



## Producer, Series & Podcasts

# Job Description

<b>Date</b>	April 2026
<b>Location / Team</b>	Roving Podcast Producer
<b>Reporting to</b>	Executive Editor, Audio
<b>Role Type</b>	Fixed Term (6 months), Full Time or Part Time

### Te Tūranga - About the Role

RNZ Podcasts is New Zealand's leading podcast production house, committed to producing informative, entertaining, and captivating shows that hold a mirror up to New Zealand and New Zealanders.

We're looking for an up-and-coming producer who is a talented storyteller, digitally savvy, exceptionally organised and has some experience in audio production.

The producer will work across shows, making and publishing podcast episodes, lining up guests and researching topics, writing articles, and producing social content. They will be committed to both reaching audiences and making content that meets RNZ's charter and strategic goals. They will be a self-starter who's keen to learn from the best in the business but also brings their own skills and insights.

### Te Mahi - About the job

You will:

- Initiate and deliver strong, original stories that engage and appeal to our target audiences so that our podcasts reach and reflect more New Zealanders.

- Work with show producers to prepare, record, and edit audio-rich podcast episodes to the highest standards.
- Write well for voice in an intimate and conversational manner, wrangle, and interview compelling and diverse talent, and provide research material hosts that enables them to shine.
- Work collaboratively with staff on the team and across RNZ to achieve the highest-quality story production for our different platforms. As well as audio, you will be helping with print, social, and other content production as needed.
- Help make our story-telling lively, ensuring the subjects involved and their voices are at the forefront.
- Model a collegial and constructive approach that reinforces an 'audience first' focus, a commitment to excellence and manaaki for your colleagues.
- Drive continuous improvement to ensure the podcasts remains fresh, relevant, engaging, and continue to grow their audience.

## Ōu Pūkenga - About You

<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Tertiary qualification in Journalism or related field or equivalent gained through experience</li> </ul>
<b>Knowledge &amp; Experience</b>	<ul style="list-style-type: none"> <li>• Sound knowledge of, and some experience in, long-form storytelling and/or audio production</li> <li>• Digital, editing, and social skills are an advantage</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Sound story judgement</li> <li>• Demonstrated interviewing ability</li> <li>• Proven success in eliciting strong performances from interviewees and hosts</li> <li>• Excellent organisational and workflow management</li> <li>• Demonstrated ability to engage constructively with communities across New Zealand</li> <li>• Proven ability to work independently, while also contributing effectively in small teams</li> <li>• Excellent oral and written communication skills</li> <li>• Good at 'gets' and identifying top talent</li> <li>• Ability to make timely and effective decisions under pressure</li> <li>• Strategic thinking to enhance the reach and quality of programming</li> </ul>

### **Personal Attributes**

- Committed to understanding and reaching rural audiences
- Accurate and fair storyteller
- A proven track record for commitment to excellence
- A reputation as a person of high integrity
- Collaborative team player
- Recognises the value of cultural and community diversity

# Te Arurea - Our Culture

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## RNZ Attitudes

RNZ Attitudes are all about how we work. These attitudes are how we demonstrate our culture through our everyday actions, behaviour and decisions. They drive how we do things, what we value and what's expected of us. They exist so that RNZ is a culture for everyone to enjoy and flourish in.



We're bold and think big. We find a way to make things happen. We learn best by doing. We believe that trying and failing is better than not trying at all.



We deal with problems or new tasks with energy and creativity. We try new things, we evolve and we move fast.



We encourage people to flourish. we extend love and compassion to others and nurture relationships. We have collective strength and cherish individuality.